

## Procedures, Policies and Rider Notes

Although we would love to accommodate everyone's request regarding door service, it is simply impossible and unsafe to do so. The State of Alabama and Lee County practices the policies/procedures for the National Center for Safe Routes to School and the Pedestrian and Bicycle Information Center. We also strive to follow guidelines and procedures set forth by the National Highway Traffic Safety Administration. The following procedures are just a few which are often questioned by many:

- Stops in or out of residential areas with speed limits exceeding 35mph may not be located within 300 feet of each other
- Students must be at the bus stop. Buses will not wait in the roadway for any child to load a bus, for that puts all others on the bus at risk
- Students are to be picked up and dropped off daily at the same location unless special accommodations are made by local school administration
- Lee County Schools avoids stops that require back-ups. Certain situations warrant a back up. If required, perform pickups before backup and drop offs after backup
- Generally, buses will not travel down cul-de-sacs unless picking up children with disabilities
- There must be a safe location to turn the bus around without accessing private property
- All stops should provide sufficient visibility for both students and drivers
- Students should remain 12 feet from the physical "bus stopping position" while waiting on bus for pickup
- Acceptable walking distances for children from home to the bus stop are up to .2 of a mile, depending on the location/environment
- Parents will ensure the child's safety between the home and the school bus stop

- Any system in the U.S. reserves the right to deny transportation to anyone living within 2 miles of the school in which the child attends
- If a bus stop is not active for a two-week period, the stop will be discontinued until the district is notified of its need to serve. At this time, it could take up to 3 days to reactivate service
- Although transportation needs are accommodated within 2-3 days, the school system may need up to 10 days to provide transportation for a new location or Special Needs child
- Due to confidentiality, no parent is allowed to view any bus video unless court ordered

It is imperative that the above mentioned guidelines, procedures and policies be followed to ensure safety for all students who are transported. Please make it known that although we wish to transport your child to school, safety is our primary concern. Please ensure you and your child understands the rules, discipline policy and bus stop procedures in which Lee County exercises. Bus rider rules and discipline policies can be found both here on the website and in the student handbook. Lee County will cease to transport any child who cannot follow safe transportation procedures. Your cooperation as a student and parent is greatly appreciated.